

**THE UNIVERSITY OF HONG KONG  
FACULTY OF EDUCATION**

**Tin Ka Ping Foundation Grant for Experiential Learning 2024-25**

**Call for Application**

**BACKGROUND**

In 2017, the Tin Ka Ping Foundation pledged a generous donation to establish a fund in support of experiential learning (EL) activities of Taught Postgraduate (TPG) as well as Undergraduate (UG) students at the Faculty of Education, The University of Hong Kong (HKU). The Grant has been awarded to students participating in the **Faculty's EL programmes** since the academic year 2018-19.

**APPLICATION REQUIREMENTS**

Full-time and part-time TPG and UG students of the Faculty of Education who have participated/will participate in EL activities<sup>1</sup> organised or approved by the Faculty of Education in 2024-25 are eligible to apply. Preference will be given to students who:

- come from Mainland China and are going worldwide for EL activities;
- are going to Mainland China, Taiwan and Macau SAR for EL activities; or
- have been or will be enrolled in EL activities or voluntary work in other parts of the world and would like to have knowledge exchange with Mainland China afterwards (e.g. through the network of schools supported by the Tin Ka Ping Foundation).

UG applicants should have achieved a Cumulative Grade Point Average (CGPA) of 2.70 or above. TPG applicants will be considered on the basis of academic merit as shown in the final examinations for the Bachelor's degree held by the candidates.

**POINTS TO NOTE**

**1. Application Procedures**

Interested students should submit the following to the EL Team by email: [eledu@hku.hk](mailto:eledu@hku.hk)

- (a) the completed application form ([Annex I](#));
- (b) a one-page curriculum vitae of major highlights of personal profile and strengths;
- (c) a one-page statement of how you have benefited/will benefit from the EL activity; and
- (d) a one-page information sheet about the details of the activity and an estimated budget/actual expense summary of the activity fees and related expenses (please indicate if you have other funding sources).

**2. Application Deadline**

Application must be submitted on or before **March 31, 2025 (Monday)**. Late or incomplete applications will NOT be accepted.

**3. Application Result**

Application results will be announced via email by June 2025. Successful students will be required to submit an activity report of the EL project in the form of a thank-you letter. They may also be invited to take part in production of videos and/or other activities which might help to promote the study programmes in the Faculty. The Faculty of Education reserves the right to publish or reprint the report and relevant photos/videos, either online or in print.

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<sup>1</sup> Chinese and English Immersion Programmes are not included since these programmes are partially funded by the Government.

#### **4. Selection Criteria**

- ✓ Good academic standing
- ✓ Strong interest in and commitment to EL

#### **5. Amount**

The amount of the Grant shall be determined by the Selection Committee according to students' programme fees and related expenses of the EL activity. Each awardee may receive a maximum of HK\$30,000. The Grant cannot be concurrently held with other merit-based enrichment scholarships administered by the University for the same activity. It may be held concurrently with non-merit-based financial aid.

#### **6. Enquiries**

Please contact the EL Team by email: [eledu@hku.hk](mailto:eledu@hku.hk).

November 2024

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**Application Form**

Please type or fill in the form in BLOCK letters. (*\*Please circle as appropriate.*)

<b>SECTION A – Personal Particulars</b>		
Name in English:		
University No.:	Programme Studied:	Year of Study:
<b>SECTION B – Academic Performance (to be completed by UG applicants)</b>		
Latest Cumulative GPA:		
<b>SECTION C – Most Recent Academic Record of Bachelor Degree (to be completed by TPG applicants) (Proof of academic record required)</b>		
Bachelor's Degree:	Awarding Institution and Country/Region:	
Graduation Year:	Honours:	
Major/Minor:	Graduation GPA:	
<b>SECTION D – Experiential Learning (EL) Project Information</b>		
Please indicate the name of the EL project(s) you have participated/will participate* in 2024-25 and provide the name of the Coordinator (if applicable):		
<b>SECTION E – Declaration</b>		
<ol style="list-style-type: none"> <li>1. I have noted the general points pursuant to the Personal Data (Privacy) Ordinance as set out on the next page.</li> <li>2. I authorise The University of Hong Kong or any other office that is directly involved in the administration of this Grant to use, check and process my data as required for my application.</li> <li>3. I understand that upon successful application, my data will become part of my student record and may be used for all purposes as prescribed under relevant rules and regulations as well as attendance procedures, so long as I remain a student of this University.</li> <li>4. I declare that the information given in support of this application is accurate and complete. I understand that any misrepresentation will disqualify my application.</li> <li>5. I confirm that if I am awarded the Grant, I will be responsible for the expenses incurred during the EL programme period except for the amount awarded by the Faculty of Education of HKU.</li> </ol>		
Signature: _____		Date: _____

- Checklist:
- The completed application form with proof of academic record (TPG applicants only)
  - A one-page curriculum vitae (major highlights of personal profile and strengths)
  - A one-page statement (how you have benefited/will benefit from the EL activity)
  - A one-page information sheet about the details of the activity and an estimated budget/actual expense summary of the activity fees and related expenses (please indicate if you have other funding sources)

## **Personal Data (Privacy) Notice – Use of Personal Data**

Students who supply data in their application to the University for “Tin Ka Ping Foundation Grant for Experiential Learning” are advised to note the following points, pursuant to the Personal Data (Privacy) Ordinance:

1. Personal data provided in the application for this Grant will, during the entire process, be used solely for this purpose, and in this connection, the data will be handled by University staff or by any other persons outside of the University who are directly involved in the administration of this Grant.
2. Applicants are advised to provide all the information requested in the relevant documents, where applicable, failing which the University may be unable to process and consider their applications.
3. After the application have been processed and the relevant exercise completed:
  - (a) all references (if applicable) submitted by all referee(s) for all applications, along with the application papers of unsuccessful candidates, will be destroyed;
  - (b) the application papers of successful candidates for this Grant will become part of the file which the University opens for each student. Data therein will thereafter be handled by University staff in conjunction with the students’ progress in the University as prescribed under relevant rules and regulations and attendance procedures.
4. Under the provision of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of, their personal data. Applicants wishing to access or make corrections to their data should submit written requests to the Data Protection Officer, Registry, The University of Hong Kong.
5. You may visit the following website for the Privacy Policy Statement of the University:  
[http://www.hku.hk/about/policies\\_reports/privacy\\_policy.html](http://www.hku.hk/about/policies_reports/privacy_policy.html)